

Lessard-Sams Outdoor Heritage Council

Revisions to Call for Funding Request, Hearing Criteria, and Proposal

January 7, 2026

At the December 9, 2025, Lessard-Sams Outdoor Heritage Council meeting, LSOHC staff presented changes suggested by Councilmembers to the Call for Funding Request, Hearing Criteria, and Proposal format. This document lists the finalized revisions and highlights one area for possible Council discussion.

Changes to Call for Funding Request and Hearing Criteria

1. Staff will create a glossary of terms for inclusion in the Call for Funding Request and to be published on the LSOHC website.
2. In the informational paragraph listed prior to the Hearing Criteria, a new sentence will be added: "A score of 0 indicates poor achievement of this criterion and a score of 10 indicates excellent achievement of this criterion."
3. The following changes will be made to the Hearing Criteria:

Original Language	Revised Language
<ol style="list-style-type: none">1. Proposal abstract provides a clear and succinct overview of the proposal activity, outputs, and outcomes.2. Proposal is clearly written and adequately addresses: Who, What, Where, When, Why, and How.	<ol style="list-style-type: none">1. Proposal "Abstract" and "Design & Scope of Work" summaries are both clearly written and adequately address the Who, What, When, Where, Why, and How.
<ol style="list-style-type: none">3. Proposal addresses habitats that have significant value for wildlife species of greatest conservation need, and/or threatened or endangered species.6. Proposal outcomes will help address habitat climate resilience and will provide benefit to associated fish and wildlife species in a meaningful way.	<ol style="list-style-type: none">2. Proposal addresses habitats that have significant value for fish, game, and wildlife, and/or threatened or endangered species.
<ol style="list-style-type: none">4. Degree of timing/opportunistic urgency.	<ol style="list-style-type: none">3. The timing of this proposal is important and urgent.

5. Proposal will leverage or expand corridors and/or complexes, and/or address habitat fragmentation.	4. Proposal will improve or expand corridors and/or complexes, and/or address habitat fragmentation.
6. Proposal addresses priority actions and outcomes of one or more of the ecological sections and is likely to produce and demonstrate significant and/or permanent conservation legacy and/or habitat outcomes for fish, game and wildlife.	5. Proposal addresses priority sections and outcomes and is likely to produce significant permanent conservation legacy and/or beneficial habitat outcomes for fish, game and wildlife.
A new criterion will be added to evaluate public access and use of land acquired, restored, or enhanced in this proposal.	11. Proposal provides public access and use.

Changes to Proposal and Proposal Instructional Template

Original Language	Revised Language
<p style="text-align: center;"><u>Narrative</u></p> <p>Design and Scope of Work</p> <p>Criteria #2) - "Proposal is clearly written and adequately addresses: Who, What, Where, When, Why, and How."</p> <p><i>Proposal Template reads: "In this section describe the problem to be addressed, the scope of work, how priorities were set, and the urgency and opportunity of the proposed project/program."</i></p>	<p style="text-align: center;"><u>Narrative</u></p> <p>Design and Scope of Work</p> <p>Criteria #1) - "Proposal "Abstract" and "Design & Scope of Work" summaries are both clearly written and adequately address the Who, What, When, Where, Why, and How."</p> <p><i>Proposal Template will read: "In this section, provide a descriptive summary of the planned uses for project funds and describe the problem to be addressed, the scope of work, how priorities were set, and the urgency and opportunity of the proposed project/program."</i></p>

<p>Explain how this proposal will uniquely address habitat resilience to climate change and its anticipated effects on game, fish & wildlife species utilizing the protected or restored/enhanced habitat this proposal targets.</p> <p>Criteria #6) - "Proposal outcomes will help address habitat climate resilience and will provide benefit to associated fish and wildlife species in a meaningful way."</p>	<p>This question will be eliminated.</p>
<p>Describe how this project/program will produce and demonstrate a significant and permanent conservation legacy and/or outcomes for fish, game, and wildlife, and if not permanent outcomes, why it is important to undertake at this time:</p>	<p>This question will be divided in two:</p> <p>Describe how this project/program will produce and demonstrate a significant and permanent conservation legacy and/or outcomes for fish, game, and wildlife:</p> <p>If this project/program does not have permanent outcomes, describe why it is important to undertake at this time:</p>
<p>What other dedicated funds may collaborate with or contribute to this proposal?</p> <p>Parks and Trails Fund</p> <p>Clean Water Fund</p> <p>Arts and Cultural Heritage Fund</p> <p>Environment and Natural Resource Trust Fund</p>	<p>This question will be moved to the "Budget" section of the proposal to be placed alongside other relevant budget and leverage information.</p>

<p style="text-align: center;"><u>Activity Details</u></p> <p>Is the land you plan to acquire (fee title) free of any other permanent protection? No</p> <p style="padding-left: 40px;">Describe the permanent protection and justification for additional protection: Explain other possible protection here.</p> <p>Is the land you plan to acquire (easement) free of any other permanent protection? No</p> <p style="padding-left: 40px;">Describe the permanent protection and justification for additional protection: Explain other possible protection here.</p>	<p>Staff plan to keep this as is but will evaluate technical capabilities of the online system to group questions by activity type.</p> <p>Specific answers to this question based on activity type are useful in that proposers may have different answers for fee title vs. easement and are needed to compile reports.</p>
<p>Are there currently trails or roads on any of the proposed acquisitions? Yes</p> <p style="padding-left: 40px;">Describe the types of trails or roads and the allowable uses: Explain any existing road or trail infrastructure on the proposed acquisition land and the allowable uses (examples: hiking, cycling, motor vehicle use)</p>	<p>This question will be revised to read as follows:</p> <p>Will new trails or roads be developed or improved as a result of the proposed acquisition?</p>
<p>Other OHF Appropriation Awards</p> <p>Have you received OHF dollars through LSOHC in the past? Yes</p> <p style="padding-left: 40px;">Are there any past appropriations still OPEN? Yes</p>	<p>If proposer answers “Yes”, to “Are there any past appropriations still OPEN?”, an additional field will populate:</p> <p style="padding-left: 40px;">Are there any past appropriations still OPEN? Yes</p> <p style="padding-left: 40px;">Please provide an explanation of any unspent funds awarded in previous funding cycles.</p>
<p>In budget table, column C currently reads “Total Leverage”.</p>	<p>Add an additional table to show “Committed Leverage” and “Anticipated Leverage”.</p>
<p>Currently, there is one chart listing all proposed “Protect Parcels”.</p>	<p>This chart will be replaced by two charts to separate easement and fee-title parcels.</p>

Item for Potential Council Discussion

<p>Land Use</p> <p>Will food plots be planted on OHF land purchased or restored in this program, either by the proposer or the end owner of the property?</p> <p>Yes</p> <p>Explain what will be planted and include the maximum percentage of any acquired parcel that would be planted into foodplots by the proposer or the end owner of the property:</p> <p><i>Proposal Template reads:</i> Describe the planned use of the lands if it includes planting and/or foodplots.</p>	<p>Council members have suggested eliminating this question on food plots or revising to read as follows:</p> <p>“Will food plots be planted on OHF land purchased or restored in this program that exceed 5% of the total area of any parcel acquired with these funds?”</p> <p>Staff feel addition of a percentage may result in policy complications or challenges in evaluating parcels of varying sizes.</p>
---	---